

ESD Safety Committee Meeting 8/13/2008: Minutes

Attending: Carl Steefel, Seiji Nakagawa, Vivi Fissekidou, Todd Woods, Rob Connelly, Barry Freifeld, Paul Cook, Maryanne Villavert.

Guests: Grace Miller, Bridget Kramer

Absent: Cristina Castanha (on travel), Eoin Brodie, Nick Spycher, Tim Kneafsey

Non-Construction Subcontractor Safety Assurance- presented by Mike Ruggieri.

All non-construction subcontractors, vendors, and guests who plan to work at LBNL are required to complete and sign a SJAH (that the safety coordinator maintains on file at the division) and :

- Perform all work safely
- Be familiar with all EH&S requirements that are generally applicable to everyone who works at LBNL; and know the hazards in the assigned work area, the level of protection required, specific safe work practices, and applicable health and safety requirements.
- Apply the ISM core functions (Define the scope of work; Analyze the hazards; Develop and implement hazard controls; Perform work within the controls; Provide feedback and continuous improvement; Comply with all of LBNL's EH&S requirements)
- Perform only work activities for which you have been authorized by LBNL.
- Complete a Subcontractor Job Hazards Analysis and Work Authorization form and attend a pre-job meeting with your LBNL host before performing any hands-on work at an LBNL facility.

These requirements are being implemented at the division level during the remainder of 2008.

Accordingly, Chapter 31 will not be Laboratory-wide policy until the beginning of 2009.

See for additional information: <http://www.lbl.gov/ehs/ssa/nssa/index.shtml>

Maryanne agreed to initiate the program in ESD in October 2008.

MESH review-scheduled for 8/29/08

The planning of the ESD MESH review was initiated; the team requested information about ESD space and people; SAARs, the ORPS report, safety committee minutes. Scheduled introductory meeting with the team, Don, Ernie, Vivi and Maryanne for 8/22/08.

EH&S Technical Assurance Program (TAP): Richard Debusk's presentation.

TAP assesses the ES&H technical program effectiveness both at the program-level and at the implementation-level, including:

- Regulatory compliance
- ISM implementation effectiveness
- Formal authorization compliance
- Corrective action effectiveness

The EH&S TAP emphasize compliance (OSHA and ISM):

- Ensure assessment plans fully address regulatory compliance
- Focus of regulatory requirements in performing assessments
- Compliance feedback is a service provided by EH&S

Self-Assessment & ISM Update

Vivi mentioned the upcoming self-assessment and requested ideas as to how to best perform it. The ESD ISM also needs to be updated to include PUB 3000 updates to 6/30/08.

SRC Update:

Electrical safety

- DOE 2/08 audit findings
- Loto Procedures: each division needs to create/test/submit loto procedure for all equipment with multiple sources of energy.
- "Homemade" electrical equipment with no UL/ CE stickers

Don Lucas presentation on the TAP: Implement safety and document implementation